To the Applicant: Please complete the top section of this form before distributing.

Name of applicant (please print): __________________________________________________________

Name of reference (please print): ________________________________________________________

This letter of evaluation will be maintained in confidence by Reformed Theological Seminary for admissions consideration. Under the federal Family Education Rights and Privacy Act of 1974, students are entitled to review their records, including letters of recommendation. You have the option to waive your right to access these records and recommendations or decline to do so. Please mark the appropriate box below:

___ I waive my right to review this reference. ___ I do not waive my right to review this reference.

You may also grant permission for a representative of RTS to contact the reference directly concerning this recommendation.

___ I grant permission for contact. ___ I do not grant permission for contact.

Date: ________________  Applicant’s Signature: _____________________________________________

Instructions to the Reference: Please fill in the requested information as you feel qualified. Mail the completed form to the address above. Thank you for your part in this important phase of the applicant’s life.

1. How long have you known the applicant? ________________ In what capacity and how well have you known the applicant?

   ______________________________________________________

2. What are the applicant’s strengths and special abilities?

   ______________________________________________________

   ______________________________________________________

   ______________________________________________________

3. List areas in which you feel the applicant may need help as a student.

   ______________________________________________________

   ______________________________________________________

   ______________________________________________________

   ______________________________________________________
4. Below are listed several characteristics that could effect the applicant's success in graduate studies and his or her subsequent career. Please evaluate the applicant, indicating your level of concern in each area by placing an “x” in the space to the right of each characteristic listed.

<table>
<thead>
<tr>
<th>Characteristic</th>
<th>No reservations</th>
<th>Slight reservations</th>
<th>Strong reservations</th>
<th>No opinion</th>
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</thead>
<tbody>
<tr>
<td>a. Academic aptitude</td>
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<tr>
<td>b. Creativity</td>
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<td>c. Ability to accept criticism</td>
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<td>d. Research ability</td>
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<td>e. Writing ability</td>
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<td>f. Promptness in completing assignments</td>
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<td>g. Class attendance</td>
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<td>h. Emotional stability</td>
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<td>i. Compatibility with peers</td>
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<td>k. Leadership</td>
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<td>l. Interpersonal skills</td>
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<td>m. Moral integrity</td>
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</tbody>
</table>

5. Compared with __________________________________________ (Reference group: college seniors, first-year graduate students, or other - please indicate)

I consider this applicant's academic ability to be in the:

____ Upper 1%  ____ Upper 5%  ____ Upper 10%  ____ Upper 25%  ____ Middle 50%  ____ Lowest 25%

6. What degree of success in graduate school would you predict for the applicant?

____ Unusually high  ____ Above average  ____ Average  ____ Below average

7. Please offer additional comments on the applicant's suitability for graduate studies.

__________________________________________

__________________________________________

__________________________________________

__________________________________________

Signature of Reference: __________________________________________

Name (Print): __________________________________________ Title: __________________________________________

Institution: __________________________________________ Daytime Phone: __________________________________________

Address: __________________________________________

Please mail completed reference form to:
Office of Admissions, Reformed Theological Seminary, 1028 Balls Hill Road, McLean, VA 22101